Course Description
The purpose of this activity is to enable the learner to prepare to successfully pass the Basic or Advanced ANCC certification exam. The course combines knowledge-based lectures so that the nursing leaders will have a review of current trends, important leadership skills and essential management concepts designed specifically for current nursing leaders. Day 1 will provide a review of leadership and management, problem solving and quality management, nursing research, evidence-based practice and human capital management. Day 2 will provide information on nursing innovation and technology, healthcare policy, communication fundamentals of finance, unionization, and legal and ethical issues. This review is not an introduction to management or leadership, but a comprehensive update for professional nurses already in leadership positions. Test-taking strategies will also be reviewed.

Eligibility
Nurse Executive, Basic Exam
Who is eligible to take this exam? All requirements must be completed prior to application for the examination.
- Hold a current, active RN license in a state or territory of the United States or the professional, legally recognized equivalent in another country.
- Hold a baccalaureate or higher degree in nursing.
- Held an administrative position at the nurse executive level, OR a faculty position teaching graduate students nursing administration, OR a nursing management or executive consultation position, for at least 24 months full-time equivalent in the last five years.
- Completed 30 hours of continuing education in nursing administration within the last three years. This requirement is waived if you have a master’s degree in nursing administration.

Nurse Executive—Advanced Exam
Who is eligible to take this exam? All requirements must be completed prior to application for the examination.
- Hold a current, active RN license in a state or territory of the United States or the professional, legally recognized equivalent in another country.
- Hold a master’s or higher degree in nursing, or hold a bachelor’s degree in nursing and a master’s in another field.
- Held an administrative position at the nurse executive level, OR a faculty position teaching graduate students executive level nursing administration, for at least 24 months full time equivalent in the last five years.
- Have completed 30 hours of continuing education in nursing administration within the last three years. This requirement is waived if you have a master’s degree in nursing administration.

Program Learning Outcomes
This program prepares the learner to:
- Describe the Nurse Executive, Basic and Nurse Executive—Advanced Certification Exams, test plans and the practice requirements to sit for the exams.
- Construct a study plan for the exam based on understanding the blueprint and domains of practice covered.
- Identify common mistakes and pitfalls that are made during studying and testing for the exam.
- Recall the core components covered in the exam through didactic supplementation and test questions.
Agenda

Sign-in begins at 7:30 am. Each day includes a one-hour lunch (on your own), as well as a morning and afternoon break of 15 minutes each. The order of lectures presented and break times may vary according to speaker preference.

Day 1, 8:00 am to 4:30 pm

0800 Welcome and Introduction

0810 Leadership and Management
Leadership Theories | Contemporary Leadership | Change Theory | Organization and Structure | Patient Care Delivery Models | Accrediting Bodies

0930 Break

0945 Leadership and Management (cont.)
Coaching and Mentoring | Precepting | Emotional Intelligence | Strategic Visioning and Planning

1100 Problem Solving Standards and Quality Management
Key Concepts in Performance Improvement | Safe Patient Handoff | Culture of Safety | Stakeholder Satisfaction | Value-Based Purchasing | Risk Management | Credentialing and Privileging | Patient Safety | Employee Safety

1200 Lunch

1300 Nursing Research, Evidence-Based Practice and Nursing Theories
Creating a Culture of Inquiry | Types of Research | Important Concepts in Research | IRB Approval | Research in Practice | Evidence-Based Practice | Nursing Theories

1430 Break

1445 Human Capital Management
Federal and State Laws | Human Resource Utilization and Benefits | Recruitment, Orientation andRetention | Counseling and Coaching Employees | Generational Diversity | Employee Satisfaction

1600 Test-Taking Strategies
Why Certify? | Gather Personal Resources | Review of Web References | Information Materials fromANCC | Institute a Study Plan | Know Your Test-Taking Style | Specific Test-Taking Skills

1630 Adjourn

Day 2, 8:00 am to 4:30 pm

0800 Questions from Day 1

0815 Nursing Innovation and Technology
Managing Creativity | Information Technology | Meaningful Use | The Role of Nursing Informatics | Today's Healthcare and Information Technology | Nursing Documentation | Consumers and Electronic Health Records | Telehealth

0930 Break

0945 Healthcare Policy
Nursing and Healthcare Policy | Government | Key Current Legislative Issues | Implications forHealthcare | Healthy People 2020 | High Priority Leading Indicators | Healthcare Policy and the Funding ofHealthcare | Value-Based Purchasing | Accountable Healthcare Organizations

1045 Communication
Principles of Effective Communication | Bullying | Communication Styles | Conflict Management

1200 Lunch

(continued)
Accreditation

RN/LPN: 14 Contact Hours

Med-Ed, Inc. is accredited as a provider of continuing nursing education by the American Nurses Credentialing Center's Commission on Accreditation.

Med-Ed, Inc. is an approved provider by the following State Boards of Nursing: Florida/FBN 3215, Iowa/296, California #CEP10453.

If your profession is not listed we suggest contacting your board to determine your continuing education requirements and ask about reciprocal approval. Many boards will approve this seminar based on the accreditation of the boards listed here.

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